

Overview & Scrutiny Committee

Agenda

Monday, 27 November 2023 6.30 p.m.
Council Chamber - Town Hall, Whitechapel

Members:

Chair: Councillor Musthak Ahmed

Vice Chair: Councillor Bodrul Choudhury

Councillor Ahmodur Khan, Councillor Abdul Malik, Councillor Abdul Mannan, Councillor Maisha Begum, Councillor Marc Francis, Councillor Asma Islam and Councillor Sabina Khan

Co-opted Members:

Jahid Ahmed and Halima Islam

Deputies: Councillor Shafi Ahmed, Councillor Saif Uddin Khaled, Councillor Amin Rahman, Councillor James King, Councillor Sabina Akhtar and Councillor Mohammad Chowdhury

[The quorum for this body is 3 voting Members]

Contact for further enquiries:

Thomas French, Democratic Services,
Thomas.French@towerhamlets.gov.uk
020 7364 3048

Town Hall, 160 Whitechapel Road, London, E1 1BJ
<http://www.towerhamlets.gov.uk/committee>



Public Information

Viewing or Participating in Committee Meetings

The meeting will be broadcast live on the Council's website. A link to the website is detailed below. The press and public are encouraged to watch this meeting on line.

Meeting Webcast

The meeting is being webcast for viewing through the Council's webcast system.

<http://towerhamlets.public-i.tv/core/portal/home>

Electronic agendas reports and minutes.

Copies of agendas, reports and minutes for council meetings can also be found on our website from day of publication.

To access this, click www.towerhamlets.gov.uk/committee and search for the relevant committee and meeting date.

Agendas are available on the Modern.Gov, Windows, iPad and Android apps



Scan this QR code to view the electronic agenda



A Guide to Overview and Scrutiny Committee

The Local Government Act 2000 established the overview and scrutiny function for every council, with the key roles of:

- Scrutinising decisions before or after they are made or implemented
- Proposing new policies and commenting on draft policies, and
- Ensuring customer satisfaction and value for money.

The aim is to make the decision-making process more transparent, accountable and inclusive, and improve services for people by being responsive to their needs. Overview & Scrutiny membership is required to reflect the proportional political makeup of the council and, as well as council services, there are statutory powers to examine the impact of work undertaken by partnerships and outside bodies, including the Crime and Disorder Reduction Partnership and local health bodies.

In Tower Hamlets, the function is exercised by the Overview & Scrutiny Committee (OSC). The OSC considers issues from across the council and partnership remit. The Committee has 3 Sub-Committees:

- Children & Education Scrutiny Sub Committee
- Health & Adults Scrutiny Sub Committee
- Housing & Regeneration Scrutiny Sub Committee

The committee's quorum is three voting members.

Public Engagement

OSC usually meets once per month (a few days before Cabinet, to allow scrutiny of decisions scheduled to be made there). These meetings are open to the public to attend, and a timetable for meeting dates and deadlines can be found on the Council's website. More detail of how residents can engage with Overview and Scrutiny are available here

[Overview and scrutiny \(towerhamlets.gov.uk\)](https://towerhamlets.gov.uk/overview-and-scrutiny)

London Borough of Tower Hamlets

Overview & Scrutiny Committee

Monday, 27 November 2023

6.30 p.m.

SECTION ONE

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS (PAGES 7 - 8)

Members are reminded to consider the categories of interest in the Code of Conduct for Members to determine whether they have an interest in any agenda item and any action they should take. For further details, please see the attached note from the Monitoring Officer.

Members are reminded to declare the nature of the interest and the agenda item it relates to. Please note that ultimately it's the Members' responsibility to declare any interests form and to update their register of interest form as required by the Code.

If in doubt as to the nature of your interest, you are advised to seek advice prior to the meeting by contacting the Monitoring Officer or Democratic Services

3. UNRESTRICTED MINUTES (PAGES 9 - 20)

To confirm as a correct record of the proceedings the unrestricted minutes of the meetings of the Overview and Scrutiny Committee held on 9 October 2023 and 23 October 2023.

4. CHIEF EXECUTIVE SPOTLIGHT

5. UNRESTRICTED REPORTS FOR CONSIDERATION

The following items are due to be considered at the Cabinet meeting 29 November 2023. The committee is invited to consider the reports below:

5.1 Youth Justice Annual Plan

5.2 Council tax discounts and premiums for empty properties and second homes.

6. SCRUTINY SPOTLIGHT

6.1 Community Engagement Strategy (Pages 21 - 34)

7. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS

To consider and agree pre-decision scrutiny questions/comments to be presented at the 29 November 2023 meeting of Cabinet.

8. OVERVIEW & SCRUTINY COMMITTEE QUERY AND ACTION LOG

9. VERBAL UPDATES FROM SCRUTINY LEADS

To hear updates from the Overview and Scrutiny Leads on their work across the Council.

10. FORTHCOMING DECISIONS

11. UNRESTRICTED REPORTS 'CALLED IN'

No decisions of the Mayor in Cabinet 25 October 2023 in respect of unrestricted reports on the agenda were 'called in'.

12. REQUESTS TO SUBMIT PETITIONS

To receive any petitions (to be notified at the meeting).

13. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

To consider any other unrestricted business that the Chair considers to be urgent.

14. EXCLUSION OF THE PRESS AND PUBLIC

In view of the contents of the remaining items on the agenda the Committee is recommended to adopt the following motion:

“That, under the provisions of Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the remainder of the meeting for the consideration of the Section Two business on the grounds that it contains information defined as Exempt in Part 1 of Schedule 12A to the Local Government Act, 1972.”

EXEMPT/CONFIDENTIAL SECTION (Pink Papers)



The exempt committee papers in the agenda will contain information, which is commercially, legally or personally sensitive and should not be divulged to third parties. If you do not wish to retain these papers after the meeting, please hand them to the Committee Officer present.

SECTION TWO

15. EXEMPT/ CONFIDENTIAL MINUTES

To consider any other exempt/ confidential business that the Chair considers to be urgent.

16. EXEMPT/ CONFIDENTIAL REPORTS 'CALLED IN'

Nil Items.

17. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS

To consider and agree pre-decision scrutiny questions/comments to be presented to Cabinet.

(Time allocated 15 minutes).

18. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT

To consider any other exempt/ confidential business that the Chair considers to be urgent.

Next Meeting of the Overview & Scrutiny Committee

Monday, 11 December 2023 at 6.30 p.m. to be held in Council Chamber - Town Hall, Whitechapel



Agenda Item 2

DECLARATIONS OF INTERESTS AT MEETINGS, NOTE FROM THE MONITORING OFFICER

This note is for guidance only. For further details please consult the Code of Conduct for Members at Part C, Section 31 of the Council's Constitution

(i) Disclosable Pecuniary Interests (DPI)

You have a DPI in any item of business on the agenda where it relates to the categories listed in **Appendix A** to this guidance. Please note that a DPI includes: (i) Your own relevant interests; (ii) Those of your spouse or civil partner; (iii) A person with whom the Member is living as husband/wife/civil partners. Other individuals, e.g. Children, siblings and flatmates do not need to be considered. Failure to disclose or register a DPI (within 28 days) is a criminal offence.

Members with a DPI, (unless granted a dispensation) must not seek to improperly influence the decision, must declare the nature of the interest and leave the meeting room (including the public gallery) during the consideration and decision on the item – unless exercising their right to address the Committee.

DPI Dispensations and Sensitive Interests. In certain circumstances, Members may make a request to the Monitoring Officer for a DPI dispensation or for an interest to be treated as sensitive interest.

(ii) Non - DPI Interests that the Council has decided should be registered – (Non - DPIs)

You will have 'Non DPI Interest' in any item on the agenda, where it relates to (i) the offer of gifts or hospitality, (with an estimated value of at least £25) (ii) Council Appointments or nominations to bodies (iii) Membership of any body exercising a function of a public nature, a charitable purpose or aimed at influencing public opinion.

Members must declare the nature of the interest, but may stay in the meeting room and participate in the consideration of the matter and vote on it **unless:**

- A reasonable person would think that your interest is so significant that it would be likely to impair your judgement of the public interest. **If so, you must withdraw and take no part in the consideration or discussion of the matter.**

(iii) Declarations of Interests not included in the Register of Members' Interest.

Occasions may arise where a matter under consideration would, or would be likely to, **affect the wellbeing of you, your family, or close associate(s) more than it would anyone else living in the local area** but which is not required to be included in the Register of Members' Interests. In such matters, Members must consider the information set out in paragraph (ii) above regarding Non DPI - interests and apply the test, set out in this paragraph.

Guidance on Predetermination and Bias

Member's attention is drawn to the guidance on predetermination and bias, particularly the need to consider the merits of the case with an open mind, as set out in the Planning and Licensing Codes of Conduct, (Part C, Section 34 and 35 of the Constitution). For further advice on the possibility of bias or predetermination, you are advised to seek advice prior to the meeting.

Section 106 of the Local Government Finance Act, 1992 - Declarations which restrict Members in Council Tax arrears, for at least a two months from voting

In such circumstances the member may not vote on any reports and motions with respect to the matter.

Page 7

Further Advice contact: Janet Fasan, Interim Corporate Director, Governance and Monitoring Officer, Tel: 0207 364 4800.

APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority— (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	Any tenancy where (to the Member's knowledge)— (a) the landlord is the relevant authority; and (b) the tenant is a body in which the relevant person has a beneficial interest.
Securities	Any beneficial interest in securities of a body where— (a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and (b) either— (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

LONDON BOROUGH OF TOWER HAMLETS

MINUTES OF THE OVERVIEW & SCRUTINY COMMITTEE

HELD AT 18:40 ON MONDAY, 9 OCTOBER 2023

COUNCIL CHAMBER - TOWN HALL, WHITECHAPEL

Members Present in Person:

Councillor Musthak Ahmed	
Councillor Bodrul Choudhury	Scrutiny Lead for Children & Education
Councillor Ahmodur Khan	Scrutiny Lead for Adults and Health Services
Councillor Abdul Malik	Scrutiny Lead for Community Safety
Councillor Abdul Mannan	Scrutiny Lead for Housing and Regeneration
Councillor Sabina Akhtar	

Members In Attendance Virtually:

Councillor Marc Francis
Councillor Asma Islam
Councillor Sabina Khan

Other Councillors Present in Person:

Councillor Mufeedah Bustin

Other Councillors Present Virtually:

Councillor Saied Ahmed	Cabinet Member for Resources and the Cost of Living
------------------------	-----------------------------------------------------

Co-optees Present in Person:

Jahid Ahmed
Halima Islam

Officers Present in Person:

Steve Halsey	(Chief Executive)
Afazul Hoque	(Head of Corporate Strategy & Communities)
Jennifer Peters	(Director of Planning & Building Control)
Daniel Keer	(Strategy and Policy Lead)
Thomas French	(Democratic Services Officer (Committees))

Officers In Attendance Virtually:

1. APOLOGIES FOR ABSENCE

Councillors Marc Francis, Asma Islam and Sabina Khan gave apologies, and they joined the meeting online. Councillor Sabina Akhtar attended as a Substitute.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS

Members declared interests in items on the agenda for the meeting as set out below:

Councillor	Item(s)	Type of interest	Reason
Cllr Abdul Malik *	4	Non-Disclosable Pecuniary Interest	Is on the executive of one of the organisations receiving funding from the Mayor's Community Grants Programme

*Cllr Abdul Malik declared this interest during the discussion of the Call In and agreed to leave the room for the rest of the committee meeting.

3. UNRESTRICTED REPORTS 'CALLED IN'

4. CALL IN OF MAYOR'S COMMUNITY GRANTS PROGRAMME 2023-27

Cllr Mufeedah Bustin presented the reasons for call-in on behalf of the Call-in members and proposed alternative course of action as set out in the report.

The committee made the following comments and questions:

- Can you elaborate on the concerns residents have been raising about the cost of living in the Isle of Dogs? And do you feel the Mayor's Community Grants Programme needs to be reviewed to support the residents of the Isle of Dogs better? Cllr Bustin outlined the major concerns residents have raised, including the effects of the universal credit rollout. The Mayor's Community Grants Programme could help provide some funding structure to alleviate some of the concerns that residents have if it was structured that way. There are many projects that directly support the Isle of Dogs, most are borough wide.
- Can you detail how increased funding for NCIL 3 would help residents in this area? Cllr Bustin detailed how funding Neighbourhood SIL would help organisations within the area support residents and fund projects, including the Tower Hamlets Community Advice Network, who run critical services for Black and Asians residents. Organisations like Tower Hamlets Community Advice Network ensure that residents do

not need further support from the council, so without the funding it will place greater strain on the council itself.

- Can you outline different funding models that could be considered? Cllr Bustin reflected on funding models, highlighting the general fund for more immediate funding.
- How much of the £4M allocated to the Docklands area goes to the Isle of Dogs? Cllr Bustin questioned that this breakdown is not available for local members, and it would be helpful for understanding the issues in the area, as currently only projects totalling a few thousand pounds seem to be supporting the Isle of Dogs.

Cllr Saied Ahmed, Cabinet Member for Resources and the Cost of Living with Steve Halsey, Chief Executive, Afazul Hoque, Head of Corporate Strategy & Communities, Jennifer Peters, Director of Planning & Building Control set out the context of the Cabinet Decision and reviewed the key elements of the decision.

The committee made the following comments and questions:

- How will the Mayor's Community Grants Programme support forward planning for the council's future aims? Officers detailed how the Mayor's Community Grants Programme supports the aims of the council's strategic plan, including thematic work around supporting children in and outside of schools.
- The council needs to create mitigations within the Mayor's Community Grants Programme to ensure the issues within the Isle of Dogs can be supported. Can any monetary figure be put on the funding and infrastructure that will be put back into the Isle of Dogs, from development in the area? Officers detailed how the grant funding will be distributed and highlighted how social housing capital funding will be agreed for the area. Officers agreed that how Mayor's Community Grants Programme is allocated through out the year will be reported to the committee in a timely way.
- The work of the Tower Hamlets Community Advice Network should be acknowledged, rather than just relying on the council's already under pressure resident's hubs to provide the same services.
- Can the way the funding has been allocated to the different areas within the borough be detailed? Officers detailed how the Mayor's Community Grants Programme was allocated across the borough, highlighting over 52 per cent of the services will be borough wide.

After hearing from the Call-in Members, Lead Member and officers, the Committee considered the reasons for the Call-in and discussed if the committee should take further action.

DECISION

The Committee RESOLVED that no further action would be taken on the call in.

5. SCRUTINY SPOTLIGHT

5.1 Mayor's Community Grants Programme 2023-2027

The Chair confirmed that as the Mayor's Community Grants Programme 2023-2027 was considered for Call In, it did not need to be considered further within the Scrutiny Spotlight.

DECISION

Members noted the report.

6. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

Members of the committee asked for the Annual Resident's Survey Results to be discussed at a future committee meeting.

7. EXCLUSION OF THE PRESS AND PUBLIC

As the agenda circulated had no exempt/confidential reports and there was therefore no requirement to exclude the press and public to allow for its consideration.

8. EXEMPT/ CONFIDENTIAL MINUTES

Nil items.

9. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT

Nil items.

The meeting ended at 19:42

Chair, Councillor Musthak Ahmed
Overview & Scrutiny Committee

LONDON BOROUGH OF TOWER HAMLETS

DRAFT MINUTES OF THE OVERVIEW & SCRUTINY COMMITTEE

HELD AT 18:39 ON MONDAY, 23 OCTOBER 2023

COUNCIL CHAMBER - TOWN HALL, WHITECHAPEL

Members Present in Person:

Councillor Musthak Ahmed	
Councillor Bodrul Choudhury	Scrutiny Lead for Children & Education
Councillor Ahmodur Khan	Scrutiny Lead for Adults and Health Services
Councillor Abdul Malik	Scrutiny Lead for Community Safety
Councillor Abdul Mannan	Scrutiny Lead for Housing and Regeneration
Councillor Maisha Begum	
Councillor Marc Francis	
Councillor Asma Islam	

Members In Attendance Virtually:

Councillor Sabina Khan

Other Councillors Present in Person:

Councillor Saied Ahmed
Councillor Kabir Ahmed
Councillor Abu Chowdhury

Officers Present in Person:

Simon Baxter	(Interim Director of Public Realm)
Raj Mistry	(Interim Corporate Director of Communities)
Ashraf Ali	(Service Head, Highways & Transportation (Interim))
Denise Radley	(Corporate Director, Health & Adult Social Care & Deputy Chief Executive)
Stephen Bramah	(Head of Corporate Strategy & Improvement)
Ahsan Khan	(Head of Strategic Finance)
Julie Lorrain	(Corporate Director Resources)
Somen Banerjee	(Director of Public Health)
Paul Buckenham	(Head of Development Management)
Thomas French	(Democratic Services Officer (Committees))

Officers In Attendance Virtually:

Adam Price (Strategy & Policy Lead)

1. APOLOGIES FOR ABSENCE

Apologies received from Cllr Sabina Khan who joined the meeting online.

2. DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST AND OTHER INTERESTS

No declarations of disclosable pecuniary interest were received at the meeting.

3. UNRESTRICTED MINUTES

Members requested an update on the Housing Options Service concerns that have been raised by the committee previously.

Members asked Officers to continue working on securing more Housing & Regeneration Scrutiny Sub Committee meetings.

That the unrestricted minutes of the meeting of the Overview and Scrutiny Committee held on 18 September 2023 be approved and signed by the Chair as a correct record of the proceedings.

4. UNRESTRICTED REPORTS 'CALLED IN'

Members raised Concerns about Cllr Kabir Hussian not attending the committee and allowing officers to defend a political decision.

4.1 Liveable Streets Bethnal Green Consultation outcome and measures 20/09/2023 6.30- 7.25

Councillors Asma Begum and Sirajul Islam presented the reasons for call-in on behalf of the Call-in members and proposed alternative course of action as set out in the report.

The committee made the following comments and questions:

- Members stated concern that the appropriate Cabinet Member for the decision was not present to provide political context and understanding of the decision. Without the appropriate Cabinet Member, it undermines the call-in process. It should not be left to Senior Officers to justify political decisions of the council.
- Do you think the consultation allowed for residents to give a range of options on Liveable streets and allow for different mitigations? Cllr Begum felt that the two consultations, Bethnal Green and Brick Lane, could have been a real platform for the council to engage with residents in a meaningful way. But instead, the report states that neither consultation engaged with hard-to-reach residents and did not give residents much space to give feedback on the other options than the removal of the Liveable Streets program. Cllr Islam highlighted the consultation could have started a process of uniting the community

around a better solution for Bethnal Green, but this was a waste of an opportunity.

Simon Baxter, Interim Director of Public Realm, Raj Mistry, Interim Corporate Director of Communities, Ashraf Ali, Service Head, Highways & Transportation (Interim) set out the context of the Cabinet Decision and reviewed the key elements of the decision.

The committee made the following comments and questions:

- Members asked if the call-in should still go ahead if the Cabinet Member for Environment and the Climate Emergency was not present to answer questions, or another member of Cabinet? The Chair confirmed that the call-in would still go ahead with officers in attendance.
- How did the council aim to reach hard to reach residents for the consultation? Officers confirmed that a highway scheme consultation would not usually go to this level of engagement, but the council needs to learn lessons on how to roll out consultations like this for highways are undertaken in future.
- Many headteachers within the borough have contacted the committee about concerns about the reversal of Liveable Streets and highlighting the safety of children. How will the council respond to these concerns and what does that say for stakeholder engagement during the consultation? Had the council previously engaged with schools when concerns were raised earlier in 2023? Officers confirmed the process around the statutory consultation that happens around any council highways scheme and the report contains the stakeholder responses, which was more transparent than any usual consultation undertaken by the council in a highways scheme. Feedback from schools was considered in the consultation.
- The report states that traffic has been moved off main roads into small residential roads, but where was the evidence of this? Officers confirmed they will respond in writing to the committee on this issue.
- It is concerning that Officers were instructed to spend time and resources devising a 3rd option, a compromise between the other 2 options, only for the Mayor and Cabinet to decide to go with option 1, the removal of the scheme.
- This has proven to be a divisive issue across 12 months for residents around Bethnal green, can officers reflect on how this process has affected residents but also what can be done to build towards community cohesion? Officers confirmed that it was a challenging project and a lot of data analysis was done to understand the issue fully, more than any previous highways scheme. Officers are always looking for new sustainable transport initiatives. But more should have been done to reach out to the different communities.
- Do officers see anything in the alternatives suggested call-in that would be beneficial for residents?
- Why do officers feel that the evidence provided by stakeholders like the emergency services were not provided in full? Officers stated that the

report had comprehensive evidence from these services. Further data is contained within the report appendix.

The Chair confirmed that a letter from Head teachers within the borough outlining concerns with the decision was circulated to the committee before the meeting.

After hearing from the Call-in Members and Officers, the Committee considered the reasons for the Call-in and discussed if the committee should take further action.

DECISION

The Committee RESOLVED that no further action would be taken on the call in.

5. SCRUTINY SPOTLIGHT

5.1 Strategic Performance & Delivery Reporting Q1 2023-24 7.25

The report was presented by Cllr Saied Ahmed, Cabinet Member for Resources and the Cost of Living, Denise Radley, Corporate Director, Health & Adult Social Care & Deputy Chief Executive and Stephen Bramah, Head of Corporate Strategy & Improvement.

The committee made the following comments and questions:

- Members asked for reports to come to committee in a timely manner, before they go to Cabinet, to ensure good scrutiny. Officers confirmed the next report will be considered by the committee in December, before the December Cabinet meeting.
- The council has provided the measures and targets that it feels are important to report on, but there are areas that are missing that residents need to be informed about. Can officers provide reassurance that there has been improvement on recycling targets? Can more details be shared about the council's net zero targets? Officers confirmed that measures about street cleaning, net zero and recycling may be reported elsewhere, but officers will bring these lines to committee in future reporting. Officers reported on the communication campaigns around recycling, among a range of actions on recycling.
- What work has been done to tackle the issues of low net additions to the housing stock? Officers stated how the housing outturn is considered for reporting and is best looked at in an annual review.
- Can officers confirm why some data appears to be missing, on areas like waste collections? Officers confirmed that the council is moving itself inline with other councils on waste collections, including missed collections and the data will take a while to be presented to the committee while this is prepared.
- How does the council plan to keep residents up to date on decision making processes, to ensure resident perception of the council? Officers confirmed that the Chief Executive has asked for this to be a

priority to ensure resident perception is higher, including decision making understanding. The committee will be made aware of plans around this at a future meeting.

- Can officers explain why care leavers in education or training has fallen and what is the council plan to support this group? Officers confirmed they will take these concerns back to the service for an answer.
- Residents have raised concerns in a time of overcrowding, about the difficulties with engaging with social rents.
- Can officers provide more context around the data presented in the report about safety for women and girls? Officers confirmed that Women's Aid has a contract with the council and feedback remains very high in this area.
- What is the council doing to ensure there is a diversity in the top earners in the council's workforce? Officers confirmed the work that is going on in each directorate to reflect on its own data and find what actions are needed to ensure residents can see themselves in the council workforce.

The Chair confirmed that Officers will bring a presentation on the annual residents survey to the next committee meeting.

RESOLVED

The committee noted the report.

5.2 Budget Monitoring 23/24 Q1 7.45

The report was presented by Cllr Saied Ahmed, Cabinet Member for Resources and the Cost of Living, Julie Lorrain, Corporate Director Resources, Ahsan Khan, Head of Strategic Finance.

The committee made the following comments and questions:

- Can officers detail the risks and investment of the in-sourcing of Tower Hamlets Homes? Officers stated that while the in sourcing is happening in November and the report covers the previous financial quarter, the council will be closely evaluating the ongoing risks of the in sourcing. But as the council has been responsible for Tower Hamlets Homes as a HMO, so the in sourcing allows for greater control over this area going forward.
- Initial feedback from the recent LGA Governance Review, saw concerns of under resourcing of member development and member support. Will the council look at the large resource placed in the Mayor's Office and support to just the committee chairs, and share this further to all members of the council? Cllr Ahmed highlighted that a new report is being prepared on member development that should help address the concerns raised by the LGA.
- Concerns have been raised by staff within the council, on the housing options service. What is the council doing to address these issues raised and how is this affecting the budgetary concerns? Officers

stated that concerns on homelessness London wide is driving up costs in this area, rather than any internal concerns from staff. Cllr Ahmed commented that housing has been an issue in the borough that was not addressed by the last administration and the current administration is now actually dealing with homelessness.

RESOLVED

The committee noted the report.

5.3 Combatting Drugs Strategy

The report was presented by Cllr Abu Chowdhury, Cabinet Member for Safer Communities, Somen Banerjee, Director of Public Health, Adam Price, Strategy & Policy Lead.

The committee made the following comments and questions:

- This reads like what a modern drugs strategy should be like, including talking about the lived experience within the strategy. However, the strategy needs to include tackling poverty as a key aim, along with greater gender sensitivity. Cllr Chowdhury agreed that tackling poverty will be considered in developing the strategy.
- How do we support younger residents who are vulnerable to not be targeted by drug dealing? Officers confirmed there will be engagement with young people and schools, with workshops planned.
- A focus on sexual exploitation and drug use should be recognised within this strategy.

The Chair welcomed members to continue to engage with the Strategy and share further comments with Cllr Abu Chowdhury and Officers as the Strategy develops.

RESOLVED

The committee noted the report.

6. PRE-DECISION SCRUTINY OF UNRESTRICTED CABINET PAPERS

6.1 Tower Hamlets New Local Plan.

The report was presented by Cllr Kabir Ahmed, Cabinet Member for Regeneration, Inclusive Development and Housebuilding Paul Buckenham, Head of Development Management.

The committee made the following comments and questions:

- Are there any outreach events planned around the new local plan? Officers confirmed that events will start in November, with 12 events

currently planned supported by a full communications plan, including social media and local newspapers.

- How does the new local plan react to recent planning policy framework reforms? Officers confirmed that the reforms are in the planning stage and the new local plan will collate with the current policy framework so it can be submitted to the government by 2025.
- It is important to ensure what is in the new local plan is reflective of the character of the borough and residents that live in it. The plan needs to strong in its aims, to ensure developers that wish to work with the council, are always mindful of what this borough represents. Cllr Ahmed highlighted areas within the new local plan that reflect the aims of the borough, but also officers are empowered to challenge developers at every stage of developments. There is a 6 week consultation starting in November 2023 for residents to detail what is important to the borough.
- What are the key milestones of the new local plan? Cllr Ahmed detailed the key dates the new local plan will work to, including adoption of the new local plan by the council by late 2025.

RESOLVED

The committee noted the report.

7. FORTHCOMING DECISIONS

RESOLVED:

Members noted the forward plan.

8. UNRESTRICTED REPORTS FOR CONSIDERATION

Nil items.

9. OVERVIEW & SCRUTINY COMMITTEE QUERY AND ACTION LOG

RESOLVED:

Members noted the forward plan.

10. VERBAL UPDATES FROM SCRUTINY LEADS

RESOLVED:

Members noted the Update.

11. REQUESTS TO SUBMIT PETITIONS

Nil items.

12. ANY OTHER UNRESTRICTED BUSINESS WHICH THE CHAIR CONSIDERS TO BE URGENT

Nil items.

13. EXCLUSION OF THE PRESS AND PUBLIC

As the agenda circulated had no exempt/confidential reports and there was therefore no requirement to exclude the press and public to allow for its consideration

14. EXEMPT/ CONFIDENTIAL MINUTES

Nil items.

15. EXEMPT/ CONFIDENTIAL REPORTS 'CALLED IN'

Nil items.

16. PRE-DECISION SCRUTINY OF EXEMPT/ CONFIDENTIAL) CABINET PAPERS

Nil items.

17. ANY OTHER EXEMPT/ CONFIDENTIAL BUSINESS THAT THE CHAIR CONSIDERS URGENT

Nil items.

The meeting ended at 21:26

Chair, Councillor Musthak Ahmed
Overview & Scrutiny Committee

Community Engagement Strategy

Overview & Scrutiny Committee



**“A council that listens and works
for everyone.”**



Today's session



Page 23

Aim: To bring together OSC members to get your feedback on the vision and objectives of the community engagement strategy and hear your ideas for how we can achieve them.



So far



- Project team
- Evaluation
- Developed draft vision and objectives
- Researched good practice
- Consultation



Draft vision and objectives



Vision: The council works closely in partnership with the community to develop policies, strategies and services that meets their needs and aspirations and address their concerns.

Objectives:

- The council provides meaningful opportunities for the community to influence the decisions that impact their lives.
- Community engagement activities are well communicated and are inclusive and accessible for all Tower Hamlets residents.
- The impact that resident's involvement has had on shaping council decisions is communicated effectively.
- Staff are equipped with the necessary knowledge, skills, and resources to deliver community high quality engagement.
- A joined-up approach to coordinating and planning community engagement activities across the council, and with partners, leads to better outcomes.



Group discussion



- What do you think about the vision and objectives?
- Are there any objectives missing and why should they be included?



The council provides meaningful opportunities for the community to influence the decisions that impact their lives



- **Framework for community engagement** - Work with local people to develop a framework of mutual expectations around community engagement with communities.
- **Annual satisfaction survey** – A survey to understand the views residents have of the council and if they feel like they have a say over the decisions that affect them.
- **Citizens’ panels** – Recruiting a representative sample of residents who the council can consult with on local issues through surveys and focus groups.



Community engagement activities are well communicated and are inclusive and accessible for all Tower Hamlets residents.

- **Database of contacts** - Create a database with contacts of key stakeholders, networks and forums who the council can reach out to when conducting engagement activities.
- **Equalities Impact Assessment** – Standardize the use Equality Impact Assessment form when planning and preparing for community engagement processes.
- **Recognition and reward** - Agree a policy that outlines how the council pays expenses and recognises and rewards residents' participation.



Staff are equipped with the necessary knowledge, skills, and resources to deliver community high quality engagement.



- **Refresh the community engagement handbook** - Develop a how to guide for council staff on how to deliver effective community engagement with accompanying templates.
- **Training and development** - Organise learning opportunities for relevant staff so they can develop their knowledge and skills, and experience. This could be through e-learning modules, face to face training sessions, learning sets led by different services or mentoring and coaching opportunities from the VCS.
- **Member development** – Training and development opportunities for members on how to engage with communities effectively.



The impact that resident's involvement has had on shaping council decisions is communicated effectively.



- **Feeding back directly to be people involved** – Update guidance on how to collect participants details and write to them or organise meetings to let them know how their input was used.
- **Let's Talk Tower Hamlets** – Use the 'You Said, We Did' function on Lets Talk Tower Hamlets to let communities know about the impact their involvement had.
- **Using council communications** – Feeding back to the community by having 'you said we did' sections in the residents' newsletters and promoting outcomes through the council's social media channels.



A joined-up approach to coordinating and planning community engagement activities across the council, and with partners, leads to better outcomes.



- **Service planning** – During service planning each service will identify the opportunities for communities to be involved in decision-making and this will form part of their service plans.
- **Develop a community engagement calendar** – A central database, setting out details and timeframes for all our community engagement activities.
- **Community Engagement Champions Programme** - Creating a network of staff who do community engagement to come together periodically to update on work and share best practice



Group discussion



Page 32

What ideas do you have for how we can improve the council's community engagement?



Next steps

- Go through the information
- Combine this with the research on good practice
- Write a draft strategy.
- Engage internally
- Finalise the strategy and sign off
- Let people know the impact their involvement has had

Get in touch

engagement@towerhamlets.gov.uk



Thank you!!!!





THE FORWARD PLAN

Published: 14 November 2023

Contact Matthew Mannion
Officer: Democratic Services
Email: matthew.mannion@towerhamlets.gov.uk
Telephone: 020 7364 4651

Forward Plan November 2023

The Forward Plan is published 28 days before each Cabinet meeting.

In addition, new issues and changes to existing issues will be published on the website as soon as they are known.

The web pages also contain past Forward Plans and publication deadlines for future Plans. To visit the web pages go to <http://democracy.towerhamlets.gov.uk/mgPlansHome.aspx?bcr=1>.

Tower Hamlets Council **Forthcoming Decisions Plan**

What is this document?

The Forthcoming Decisions Plan (or 'Forward Plan') contains information on significant decisions that the Council expects to take over the next few months.

As a minimum this will include notice of:

- All Key Decisions to be taken by the Mayor or Cabinet.
 - This could include decisions taken at public meetings or taken individually at other times.
- Budget and Policy Framework Decisions (for example the Budget Report itself and major policies to be agreed by Council as set out in the Constitution)

In addition the Council aims to publish all other decisions to be taken by the Mayor and/or Cabinet.

Key Decisions

The Council is required to publish notice of all key decisions at least 28 days before they are taken by the Executive. Key decisions are all those decisions which involve major spending, or savings, or which have a significant impact on the local community. The precise definition of a key decision adopted by Tower Hamlets is contained in Section 3 of the [Constitution](#). Key Decisions can be taken by the Mayor, the Mayor in Cabinet or an officer if it has been expressly delegated.

Publication of Forthcoming Decisions

Individual notices of new Key Decisions will be published on the website as they are known on the 'Forthcoming Decisions' page, whilst this 'Forthcoming Decisions Plan' collating these decisions will be published regularly, as a minimum at least, 28 days before each Cabinet meeting. The Plan will be published on the Council's website and will also be available to view at the Town Hall and Libraries, Ideas Centres and One Stop Shops if required.

Urgency

If, due to reasons of urgency, a Key Decision has to be taken where 28 days' notice have not been given. Notice will be published (on the website) as early as possible and Urgency Procedures as set out in the Constitution have to be followed.

Make your views known

The most effective way for the public to make their views known about a Forthcoming Decisions is to contact the lead officer, or Cabinet Member (where stated), listed. You can also view the Council's [Consultation Calendar](#), which lists all the issues on which the Council and its partners are consulting.

Information about the Decision Makers

Further information on the Mayor and Members of the Cabinet can be found on the Council's [website](#).

Notice of Intention to Conduct Business in Private

The Council is also required to give at least 28 days' notice if it wishes to consider any of the reports on the agenda of an Executive meeting (such as Cabinet) in private session. The last row of each item below will indicate any proposal to consider that item in private session. Should you wish to make any representations in relation to item being considered in private please contact Democratic Services on the contact details listed on the front page.

The notice may reference a paragraph of Section 12A of the 1972 Local Government Act. In summary those paragraphs refer to the following types of exempt information (more information is available in the Constitution):

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority handling the information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matters arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes:-
 - a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Contact Details for this Plan

Contact: Matthew Mannion
Officer: Head of Democratic Services
Email: matthew.mannion@towerhamlets.gov.uk
Telephone: 020 7364 4651

Forward Plan November 2023

Contents:

Decision Title	Due Date	Page No.
*Budget Monitoring 23/24 Quarter 2	13/12/23	20
*Budget Report 2024-25 and Medium Term Financial Strategy 2024-27	03/01/24	22
Changes and Amendments to the Permit Transfer Scheme Criteria	29/11/23	15
Children and Families Strategy 2023-2028	29/11/23	11
*Fees and Charges 2024-25 Report	13/12/23	18
Food Insecurity Action Plan – Response to recommendations	13/12/23	16
Henry Moore’s Draped Seated Woman (“Old Flo”) considerations	29/11/23	7
Insourcing of direct payment support service	13/12/23	17
MAJOR EVENTS CONCESSION FOR VICTORIA PARK	31/01/24	22
New fees for the Garden Suite at St. Georges Town Hall – Register Office	29/11/23	10
New Tower Hamlets Partnership Plan 2023-2028: plan agreement	29/11/23	12
Nominations to Outside Bodies – Tower Hamlets and Canary Wharf Further Education Trust	29/11/23	13
*Parks and Open Spaces Capital Improvement Programme	29/11/23	15
*Record of Corporate Directors Actions 2023/24 Q2	13/12/23	19
REVIEW OF THE MAJOR EVENTS POLICY, VICTORIA PARK	29/11/23	9
Single Homeless Hostels – Contracts	29/11/23	8
*Strategic Delivery and Performance report (23-24) Quarter 2	13/12/23	21
Tower Hamlets Young People’s Advocacy Service contract extensions	29/11/23	6
Tower Hamlets Young People’s Supported Housing Pathway contract extensions	29/11/23	6
*Young Mayor Election 2023	13/12/23	18
Youth Justice Board Annual Report	29/11/23	12

* New Issues published since the last Forward Plan

Forward Plan November 2023

Title of Report	Tower Hamlets Young People's Advocacy Service contract extensions	Ward All Wards	Key Decision? Yes
Summary of Decision	The Tower Hamlets Young People's Advocacy Service is undergoing a service review to plan a transformative recommission to improve the Council's support offer for our children in our care. Due to unforeseen circumstances and unexpected staff changes this item requests to extend the current service contract from 1st February until 1st December 2024 to ensure there is ample time to complete the service review, recommission and implementation of the new contract ensuring minimal disruption for our young people.		

Decision maker Date of decision	Cabinet 29/11/23		
Community Plan Theme	A council that works for you and listens to you		
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)		
Who will be consulted before decision is made and how will this consultation take place	NA NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Layla Richards (Head of Strategy and Policy – Children and Culture) layla.richards@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Tower Hamlets Young People's Supported Housing Pathway contract extensions	Ward All Wards	Key Decision? Yes

Forward Plan November 2023

Summary of Decision	The Tower Hamlets Young People’s Supported Housing Pathway (4 block contracts) is undergoing a transformative recommission to improve the Council’s accommodation and support offer for our children in our care and homeless young people. Due to unforeseen circumstances and unexpected staff changes this item requests to extend the current pathway contracts from the 1st December until the 1st June 2024 to ensure there is ample time to implement the new contract ensuring minimal disruption for our young people.
----------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Decision maker Date of decision	Cabinet 29/11/23		
Community Plan Theme	A council that works for you and listens to you		
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)		
Who will be consulted before decision is made and how will this consultation take place	NA NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Layla Richards (Head of Strategy and Policy – Children and Culture) layla.richards@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Henry Moore’s Draped Seated Woman (“Old Flo”) considerations	Ward All Wards	Key Decision? Yes
Summary of Decision	The current hosting arrangements for Henry Moore’s Draped Seated Women are scheduled to end in 2024 and suitable alternative arrangements need to be agreed to ensure the preservation of this important artwork.		

Decision maker	Cabinet
-----------------------	----------------

Forward Plan November 2023

Date of decision	29/11/23		
Community Plan Theme	Boost culture, business, jobs and leisure		
Cabinet Member	Cabinet Member for Culture and Recreation		
Who will be consulted before decision is made and how will this consultation take place	NA NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Catherine Boyd Interim Head of Arts, Parks and Events catherine.boyd@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) Information relation to existing concessionaire is exempt information, the release of which may significantly prejudice the existing concessionaire's future business arrangements. Therefore, the public interest in knowing the information is outweighed by the public interest in maintaining the exemption.		
Title of Report	Single Homeless Hostels – Contracts	Ward All Wards	Key Decision? Yes
Summary of Decision	Future contractual arrangements for the provision of support for residents of five hostels in the borough who: <ul style="list-style-type: none"> • have been rough sleeping or are otherwise homeless; • often have complex support needs including mental health and substance misuse; • often become physically frail at a much younger age than the general population, necessitating increasing levels of care and support over time 		

Decision maker Date of decision	Cabinet 29/11/23
Community Plan Theme	A council that works for you and listens to you
Cabinet Member	Cabinet Member for Health, Wellbeing and Social Care
Who will be consulted	Community Mental Health Teams

Forward Plan November 2023

<p>before decision is made and how will this consultation take place</p>	<p>Adult Social Care Housing (including Housing Options) North East London Integrated Commissioning Board Support providers and landlords NHS Trusts (including out of hospital teams) Community Safety and the police Substance Misuse services (including RESET)</p> <p>Consultation will be undertaken with a range of key internal and external stakeholders including service users.</p>		
<p>Has an Equality Impact Assessment been carried out and if so the result of this Assessment?</p>	<p>A QA checklist will be completed, which confirms that the proposals have due regard to any equalities impacts for the population cohort concerned.</p>		
<p>Contact details for comments or additional information</p>	<p>Warwick Tomsett Joint Director, Integrated Commissioning warwick.tomsett@towerhamlets.gov.uk</p>		
<p>What supporting documents or other information will be available?</p>	<p>Hostels Commissioning Plan 2024-2029</p> <p>Background paper The Homelessness and Rough Sleeping Strategy 2024-2029. Homeless Health Needs Assessment</p>		
<p>Is there an intention to consider this report in private session and if so why?</p>	<p>No, Unrestricted</p>		
<p>Title of Report</p>	<p>REVIEW OF THE MAJOR EVENTS POLICY, VICTORIA PARK</p>	<p>Ward All Wards</p>	<p>Key Decision? Yes</p>
<p>Summary of Decision</p>	<p>This report asks Cabinet to consider and approve an updated Major Events Policy for Victoria Park. The original policy was agreed by Cabinet in 2011. A partial amendment to the policy was approved by Cabinet in 2021, in response to the impact of COVID-19 on events.</p> <p>A full review of the Major Events Policy is being recommended to enable the Council to be competitive with other London venues and be able to hold a wider range of events in the park for the public and resident benefit.</p> <p>The decision is a Key Decision as it would have a significant effect on the communities of two or more wards.</p>		

<p>Decision maker Date of decision</p>	<p>Cabinet 29/11/23</p>
<p>Community Plan</p>	<p>Boost culture, business, jobs and leisure</p>

Forward Plan November 2023

Theme			
Cabinet Member	Cabinet Member for Culture and Recreation		
Who will be consulted before decision is made and how will this consultation take place	NA	NA	
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA		
Contact details for comments or additional information	Matthew Eady (Director of Commissioning and Culture) matthew.eady@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) The report and appendices will include commercially and financially sensitive information.		
Title of Report	New fees for the Garden Suite at St. Georges Town Hall – Register Office	Ward All Wards	Key Decision? No
Summary of Decision	To agree fees being introduced by the Registration Service in order to provide customers with the option to have post wedding celebrations in the new Garden Suite at St. Georges Town Hall.		

Decision maker Date of decision	Cabinet 29/11/23
Community Plan Theme	A council that works for you and listens to you
Cabinet Member	Cabinet Member for Regeneration, Inclusive Development and Housebuilding
Who will be consulted before decision is made and how will this consultation take place	N/A N/A
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A

Forward Plan November 2023

Contact details for comments or additional information	Raj Chand (Director, Customer Services) raj.chand@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Bench Marking document Proposed Fees Chart Draft copy of new wedding brochure		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Children and Families Strategy 2023-2028	Ward All Wards	Key Decision? Yes
Summary of Decision	This reports presents our partnership strategy for improving outcomes for children and families in the borough over the next five years.		

Decision maker Date of decision	Cabinet 29/11/23		
Community Plan Theme	TH Plan 1: A better deal for children and young people: aspiration, education & skills		
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)		
Who will be consulted before decision is made and how will this consultation take place	Directorates, partner organisations including VCS, children and families, Elected Members. Internal consultation and consultation with partners ongoing – partnership meetings and other forums. Additional consultation with children and young people through established engagement mechanisms. Consultation with Elected Members and scrutiny.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Will be carried out		
Contact details for comments or additional information	Susannah Beasley-Murray (Divisional Director of Supporting Families) susannah.beasley-murray@towerhamlets.gov.uk		
What supporting documents or other information will be available?	NA		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		

Forward Plan November 2023

Title of Report	New Tower Hamlets Partnership Plan 2023-2028: plan agreement	Ward All Wards	Key Decision? No
Summary of Decision	A new Tower Hamlets Partnership Plan 2023-2028 is presented for agreement. It sets out a new shared vision and strategic framework for the borough that the Tower Hamlets Partnership can influence. It is informed by key findings from the 2021 census data, a state of the borough paper and views from stakeholder and community engagement. Residents, young people, community, faith, voluntary, and public service organisations have all contributed to its development.		

Decision maker Date of decision	Cabinet 29/11/23		
Community Plan Theme	A council that works for you and listens to you		
Cabinet Member	Mayor		
Who will be consulted before decision is made and how will this consultation take place	<p>As above</p> <p>A Tower Hamlets for All community and stakeholder engagement ran from Dec 2022-March 2023. Residents, young people, community, faith, voluntary, and public service organisations have all contributed to partnership plan development.</p> <p>Further engagement of key stakeholders has continued up to plan agreement, including a partnership congress of partnership and community stakeholders in autumn 2023.</p>		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Not yet, will be attached with the cabinet paper		
Contact details for comments or additional information	Sharon Godman (Director, Strategy, Improvement and Transformation) sharon.godman@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Cover report and partnership plan will be supported by background evidence papers as appendices (the state of the borough report and resident perspectives).		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Youth Justice Board Annual Report	Ward All Wards	Key Decision? Yes

Forward Plan November 2023

Summary of Decision	<p>It is a constitutional requirement for Cabinet to review the Youth Justice Board annual plan. The plan sets out the priorities and strategic goals of the Youth Justice Board and operational frontline service delivery.</p> <p>This report outlines the priority areas to be delivered over the next 24 months.</p>
----------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Decision maker Date of decision	Cabinet 29/11/23
Community Plan Theme	Accelerate Education
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)
Who will be consulted before decision is made and how will this consultation take place	Throughout the development and sign off process of the Youth Justice Plan the Youth Justice Service, Partners and young people were consulted Throughout the development and sign off process of the Youth Justice Plan the Youth Justice Service, Partners and young people were consulted.
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Susannah Beasley-Murray (Divisional Director of Supporting Families) susannah.beasley-murray@towerhamlets.gov.uk
What supporting documents or other information will be available?	HMIP Inspection Report
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) Youth Justice Improvement Plan, appendix 3 should not be in the public domain as it may negatively impact relationships with families.

Title of Report	Nominations to Outside Bodies	Wards All	Key Decision? No
Summary of Decision	Nominations to outside bodies		

Decision maker Date of decision	Cabinet 29/11/23
Community Plan Theme	
Cabinet Member	Mayor

Forward Plan November 2023

Who will be consulted before decision is made and how will this consultation take place	NA
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	NA
Contact details for comments or additional information	Matthew Mannion (Head of Democratic Services) Tel: 020 7364 4651 matthew.mannion@towerhamlets.gov.uk
What supporting documents or other information will be available?	NA
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Title of Report	Changes and Amendments to the Permit Transfer Scheme Criteria	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>To make sure that the PTS continues to be clear, transparent, and fair to our residents, as well as addressing the day-today operational issues.</p> <p>Extend the scheme to residents in under-occupied properties with three or more bedrooms.</p>		

Decision maker Date of decision	Cabinet 29/11/23
Community Plan Theme	A clean and green future
Cabinet Member	Cabinet Member for Environment and the Climate Emergency
Who will be consulted before decision is made and how will this consultation take place	<p>The briefing note was sent to Housing Options for their comments, and we attended their management meetings for Q&A sessions.</p> <p>Internal consultation only</p>
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes
Contact details for comments or additional information	Dan Jones (Director, Public Realm) dan.jones@towerhamlets.gov.uk
What supporting documents or other information will be available?	Data on permits, the housing register, and future developments
Is there an intention to consider this report in private session and if so why?	No, Unrestricted

Title of Report	Parks and Open Spaces Capital Improvement Programme	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>The Parks Capital Improvement programme will enable investment into parks and open spaces. Investment improvements will include:</p> <ul style="list-style-type: none"> - Improvements to outdoor sports amenities - Upgrades to parks and open spaces - Upgrades to playground equipment in parks and open spaces including a number of Council managed housing estate playground areas 		

Forward Plan November 2023

--	--

Decision maker Date of decision	Cabinet 29/11/23		
Community Plan Theme	Boost culture, business, jobs and leisure		
Cabinet Member	Cabinet Member for Culture and Recreation		
Who will be consulted before decision is made and how will this consultation take place			
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?			
Contact details for comments or additional information	Raj Mistry Corporate Director for Communities raj.mistry@towerhamlets.gov.uk		
What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Food Insecurity Action Plan – Response to recommendations	Ward All Wards	Key Decision? No
Summary of Decision	As part of the scrutiny committee’s review of LBTH’s response to food insecurity a number of recommendations were made for improvements to the local authority’s response. This report outlines comments from relevant services and actions taken on board as a result of these recommendations.		

Decision maker Date of decision	Cabinet 13/12/23		
Community Plan Theme	Boost culture, business, jobs and leisure		
Cabinet Member	Cabinet Member for Equalities and Social Inclusion		
Who will be consulted before decision is made	N/A		

Forward Plan November 2023

and how will this consultation take place	N/A		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	Ellie Kershaw (Acting Director, Growth and Economic Development) ellie.kershaw@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Tower Hamlets Overview and Scrutiny Committee: Food Insecurity in Tower Hamlets Scrutiny Review		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Insourcing of direct payment support service	Ward	Key Decision? Yes
Summary of Decision	The Direct Payment Support Service is currently commissioned to an external service provider (People Plus) and the contract will be coming to an end on 31 March 2024. As part of considering the future of the service and how it will be delivered, this item outlines the vision for the future service delivery model and recommends insourcing the service from April 2024 into Adult Social Care division.		

Decision maker Date of decision	Cabinet 13/12/23
Community Plan Theme	Invest in public services
Cabinet Member	Cabinet Member for Health, Wellbeing and Social Care
Who will be consulted before decision is made and how will this consultation take place	NA NA
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	Yes required
Contact details for comments or additional information	Katie O'Driscoll (Director of Adult Social Care) Katie.O'Driscoll@towerhamlets.gov.uk

Forward Plan November 2023

What supporting documents or other information will be available?			
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Young Mayor Election 2023	Ward All Wards	Key Decision? No
Summary of Decision	Young Mayor Election takes place every 2 years and all the pupils in all the secondary schools participate in the elections. In 2021 the first online election was conducted in Tower Hamlets with a voter turnout of 34%. This year the online Young Mayor Election will take place again between Monday 4th to Sunday 10th December 23 and the results will be announced at the inauguration on Wednesday 13th December 23 by the CEO who is the returning officer.		

Decision maker Date of decision	Cabinet 13/12/23		
Community Plan Theme	A council that works for you and listens to you		
Cabinet Member	Deputy Mayor and Cabinet Member for Education and Lifelong Learning (Statutory Deputy Mayor)		
Who will be consulted before decision is made and how will this consultation take place	NA NA		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?			
Contact details for comments or additional information	Susannah Beasley-Murray (Divisional Director of Supporting Families) susannah.beasley-murray@towerhamlets.gov.uk		
What supporting documents or other information will be available?	Young Mayor Election communications plan		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Fees and Charges 2024-25 Report	Ward All Wards	Key Decision? Yes

Forward Plan November 2023

Summary of Decision	Fees and charges are reviewed annually as part of the financial and business planning process. This ensures that they are set at the appropriate level for the prevailing economic circumstances and represent good practice in terms of the Council's aim to provide value for money.
----------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Decision maker Date of decision	Cabinet 13/12/23		
Community Plan Theme	All Priorities		
Cabinet Member	Cabinet Member for Resources and the Cost of Living		
Who will be consulted before decision is made and how will this consultation take place	The Mayor, Lead Member for Resources and the Cost of Living; and the Chair of Overview and Scrutiny Committee will be consulted. Consultation will take place via MAB SRP and Overview and Scrutiny meetings		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	EIAs are being carried out for any new charges and where charges have increased above inflation.		
Contact details for comments or additional information	John Harrison Interim Director of Finance, Procurement and Audit john.harrison@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Record of Corporate Directors Actions 2023/24 Q2	Ward All Wards	Key Decision? No
Summary of Decision	This report sets out, for noting by Cabinet, the Corporate Director's Actions taken under Rule 10 (section 50 Record of Corporate Director's Actions (RCDA) - Waiving of Procurement Procedures) in Part C – Codes and Protocols of the Council's constitution. The section states that Corporate Director's Actions in respect of contracts over £100,000 must be reported to Cabinet for noting and this report fulfils this requirement.		

Decision maker Date of decision	Cabinet 13/12/23
-------------------------------------------	----------------------------

Forward Plan November 2023

Community Plan Theme	All Priorities		
Cabinet Member	Cabinet Member for Resources and the Cost of Living		
Who will be consulted before decision is made and how will this consultation take place	N/A	N/A	
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for comments or additional information	John Harrison Interim Director of Finance, Procurement and Audit john.harrison@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Budget Monitoring 23/24 Quarter 2	Ward All Wards	Key Decision? No
Summary of Decision	Budget Monitoring 23/24 Quarter 2		

Decision maker Date of decision	Cabinet 13/12/23		
Community Plan Theme	All Priorities		
Cabinet Member	Cabinet Member for Resources and the Cost of Living		
Who will be consulted before decision is made and how will this consultation take place	N/A	N/A	
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	N/A		
Contact details for	John Harrison		

Forward Plan November 2023

comments or additional information	Interim Director of Finance, Procurement and Audit john.harrison@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	Strategic Delivery and Performance report (23-24) Quarter 2	Ward All Wards	Key Decision? No
Summary of Decision	This report will set out performance for Q2 showing progress on the Strategic Plan for all the reportable strategic measures and also the key achievements for annual deliverables.		

Decision maker Date of decision	Cabinet 13/12/23
Community Plan Theme	All Priorities
Cabinet Member	Mayor
Who will be consulted before decision is made and how will this consultation take place	None None
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Robin Beattie (Acting Director of Strategy Innovation and Transformation) robin.beattie@towerhamlets.gov.uk
What supporting documents or other information will be available?	N/A
Is there an intention to consider this report in private session and if so	No, Unrestricted

Forward Plan November 2023

why?			
Title of Report	Budget Report 2024-25 and Medium Term Financial Strategy 2024-27	Ward All Wards	Key Decision? Yes
Summary of Decision	This report sets out the issues and actions which inform the development of the Council's Medium Term Financial Strategy (MTFS) 2024-27.		

Decision maker Date of decision	Cabinet 03/01/24		
Community Plan Theme	All Priorities		
Cabinet Member	Cabinet Member for Resources and the Cost of Living		
Who will be consulted before decision is made and how will this consultation take place	The Mayor, Lead Member for Resources and the Cost of Living; and the Chair of Overview and Scrutiny Committee will be consulted. Internal consultation will take place via MAB SRP and Overview and Scrutiny meetings.		
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No		
Contact details for comments or additional information	John Harrison Interim Director of Finance, Procurement and Audit john.harrison@towerhamlets.gov.uk		
What supporting documents or other information will be available?	N/A		
Is there an intention to consider this report in private session and if so why?	No, Unrestricted		
Title of Report	MAJOR EVENTS CONCESSION FOR VICTORIA PARK	Ward All Wards	Key Decision? Yes
Summary of Decision	<p>The Victoria Park Major Events Concession was approved by Cabinet in September 2022. This Concessionaire tender was postponed pending a review of the Major Events Policy.</p> <p>The scope of the tender has been amended to reflect the proposed updated policy (subject to Cabinet approval).</p> <p>The Concession tender will be for a period of four years with an option to extend</p>		

Forward Plan November 2023

	<p>by a further one plus one years and would commence from 1 January 2025.</p> <p>The decision is a Key Decision because it would have a significant effect on the communities of two or more wards.</p>
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Decision maker Date of decision	Cabinet 31/01/24
Community Plan Theme	Boost culture, business, jobs and leisure
Cabinet Member	Cabinet Member for Culture and Recreation
Who will be consulted before decision is made and how will this consultation take place	NA NA
Has an Equality Impact Assessment been carried out and if so the result of this Assessment?	No
Contact details for comments or additional information	Matthew Eady (Director of Commissioning and Culture) matthew.eady@towerhamlets.gov.uk
What supporting documents or other information will be available?	Exempt Appendix One and sections of the Cabinet report.
Is there an intention to consider this report in private session and if so why?	Partly Exempt (Part of the report will be exempt) The report and appendix will include financially sensitive information.

This page is intentionally left blank